FYI:

- 4/1 ENF Fundraising Chairs must register themselves every year through the ENF Fundraising Chairs homepage: enf.elks.org/volunteers
- 4/1 ENF Learning Center is available to all registered ENF Fundraising Chairs upon online registration
- 4/1 ENF Chair Challenge guidelines can be viewed at enf.elks.org/volunteers
- 4/4-5 State Golf Tournament – Sebring, Florida
- 4/15 ENF MVS and Legacy Scholarship winners posted on GL website
- 4/15 FSEA announces State All-American Lodge winners
- 4/18 Harry-Anna Trust Unmasking Autism Gala of Hope – St. Petersburg, Florida – Hilton Carillon
- 4/18 Hoop Shoot finals – Chicago
- 4/24-26 State Softball Tournament – DeLand, Florida

Deadlines:

*All care is taken to verify and confirm correct GL deadlines but this is not always possible. Some deadlines have to be estimated based on last year's information. It is always best to check the deadlines to make sure. This calendar is for planning purposes only.

- 3/15 Lodges to submit entries for GL Contest “A” – State All-American Lodge to DDGER, then to State Lodge Activities Chair postmarked by 4/1
- 3/31 Lodges to update online lodge information for FSEA Roster of Lodges & Officers
- 4/1 State Drug Awareness Chair to submit state winning Drug Awareness Essay and Drug Awareness Poster to GL National DAP Director
- 4/1 State Lodge Activities Chair to receive from DDGERs GL Contest “A” – State All-American Lodge
- 4/1 ENF Gratitude Grant applications available on GL website to lodges that have met the prior year GER giving goal (as of 3/31/20) (ENF anticipates wrapping up the ENF donations by April 10, so this may not show available until then if your final ENF donation is received in March.)
- 4/1 ENF Beacon, Freedom, Promise, and Spotlight Grant applications and Impact Grant intent to apply available on GL website
- 4/3 Deadline for District VPs to submit list of District Chairs to FSEA Secretary
- 4/10 Deadline for hospitality room reservations through FSEA for 2020 state convention
- 4/15 Lodges to complete FSEA online committee reporting for the quarter ending 3/31
- 4/15 State Lodge Activities Chair to submit state winning entries for GL Contest “A” – State All-American Lodge to GL Fraternal Committee Member
- 4/17 Deadline to order plaques through FSEA for presentation at state convention
- 4/17 District VPs to return unsold reverse draw tickets to FSEA
- 4/30 Lodges to submit state convention delegate names and state convention registration fee to FSEA
- 4/30 Lodge Secretaries to submit their state membership report and dues payment to FSEA
- 4/30 Lodges to submit their names of deceased members (April 1, 2019 through March 31, 2020) for the state convention memorial program to FSEA

Due Dates for Non-Grand Lodge Reports & Taxes:

**NOTES:**

Florida sales taxes, if filed and paid by paper, are due the 20th day of each month. Many, if not all, lodges are required to pay and file electronically. Due dates for electronic payments are moved back to ensure that funds are received by the state on the tax due date. See each month's due date reflected.

Quarterly reemployment tax returns (Form RT-6), if filed on paper, are due the last day of April, July, October and January. If electronic filing is required, the due dates are reflected.

Depository dates of taxes to the U.S. Treasury are reflected. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge's choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 4/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 4/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 4/17 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 4/29 Form RT-6 – report wages for prior quarter to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 4/30 Form 941 – report wages for prior quarter to U.S. Treasury

**Statutes:**

- April – Installation of officers (§12.010)
- April – Appoint statutory committees (§13.020)
- April – Secretary Report to lodge (§12.050)
- April – Trustee Report and **BUDGET** to lodge (§12.070)
- April – Lodge annual membership and Charity Report due with dues payment to GL May 1 (§16.010 – Subject to $100 Fine)
FYI:

- 5/31 Donation period opens for Alex’s Lemonade Stand – run by State Drug Awareness Chair

Deadlines:

* All care is taken to verify and confirm correct GL deadlines but this is not always possible. Some deadlines have to be estimated based on last year’s information. It is always best to check the deadlines to make sure. This calendar is for planning purposes only.

- 5/1 ENF Emergency Education Grant applications available at GL website
- 5/1 Lodges to submit annual Membership & Charity Report with dues payment to Grand Secretary
- 5/15 DDGERs to submit checklist to Grand Secretary for GER’s Certificate of Appreciation for DDGER
- 5/16 Deadline to reserve a room for state convention at Rosen Centre in Orlando, Florida, by 5 p.m.

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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Quarterly reemployment tax returns (Form RT-6), if filed on paper, are due the last day of April, July, October and January. If electronic filing is required, the due dates are reflected.

Depository dates of taxes to the U.S. Treasury are reflected below. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 5/1 Annual report listing officers to Florida Secretary of State
- 5/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 5/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 5/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

Statutes:

- May – Lodge Annual Membership & Charity Report due with dues payment to GL May 1 (§16.010 – Subject to $100 Fine)
FYI:

- 6/4-6 Alabama state convention – Birmingham, Alabama
- 6/7-13 Summer Camp staff training
- 6/14-20 Summer Camp Week 1
- 6/18-20 State Convention – Rosen Centre – Orlando, Florida
- 6/21-27 Summer Camp Week 2
- 6/28-7/4 Summer Camp Week 3

Deadlines:

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- 6/14 Flag Day (Mandatory Service – Sec. 2.030)
- 6/15 Deadline for lodges to submit request form for GL GER Award Pins – three new or reinstated members – to Grand Secretary (7/1/19 to 6/15/20)
- 6/15 Deadline for lodges to submit request form for GL Recruiter’s Watch – 11 new or reinstated members – to GL Membership Member (7/1/19 to 6/15/20) – Limit two watches
- 6/15 Lodges to submit list of recruits for GL Recruiter’s Clock – 33 new or reinstated members – to GL Membership Member (7/1/19 to 6/15/20) – Limit one clock
- 6/25 Submissions for summer issue of Florida Elks Magazine to Editor
- 6/30 Lodges to submit Annual Financial Report (Audit) to GL Auditing & Accounting Member

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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Quarterly reemployment tax returns (Form RT-6), if filed on paper, are due the last day of April, July, October and January. If electronic filing is required, the due dates are reflected.

Depository dates of taxes to the U.S. Treasury are reflected below. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 6/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 6/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 6/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

Statutes:

- June – Annual Financial Report (Audit) due to GL Auditing & Accounting Member prior to June 30 ($13.040 – Subject to $100 Fine)

State President’s Visits:

- 6/26-27 South District – Florida Keys #1872
FYI:

- 7/5-8 Grand Lodge Convention in Baltimore
- 7/5-11 Summer Camp Week 4
- 7/12-18 Summer Camp Week 5
- 7/17-18 Georgia state convention – TBA
- 7/19-25 Summer Camp Week 6
- 7/26-8/1 Summer Camp Week 7 (Dependants of Military/Army of Hope Week)

Deadlines:

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- 7/15 Lodges to complete FSEA online committee reporting for the quarter ending 6/30
- 7/31 ENF Impact Grant intent to apply closes

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

Florida sales taxes, if filed and paid by paper, are due the 20th day of each month. Many, if not all, lodges are required to pay and file electronically. Due dates for electronic payments are moved back to ensure that funds are received by the state on the tax due date. See each month’s due date reflected.

Quarterly reemployment tax returns (Form RT-6), if filed on paper, are due the last day of April, July, October and January. If electronic filing is required, the due dates are reflected.

Depository dates of taxes to the U.S. Treasury are reflected. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZ PAYMENT.

- 7/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 7/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 7/17 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 7/30 Form RT-6 – report wages for prior quarter to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 7/31 Form 941 – report wages for prior quarter to U.S. Treasury
- 7/31 Deposit FUI (Federal Unemployment Insurance) tax for prior quarter to U.S. Treasury (Quarterly deposits of federal unemployment insurance tax are required when cumulative amount owed exceeds $500.)

Statutes:

- July – Lodge’s Auditing & Accounting Committee to review lodge books and report at last meeting of month (§13.040)

State President’s Visits:

- 7/24-25 Southeast District – West Palm Beach #1352
- 7/31-8/1 Southwest Central District – Brandon #2383
FYI:

- 8/9 Elks Day at the Rays – St. Petersburg, Florida
- 8/15 Lodge Website Award Contest criteria and entry information available on FSEA website
- 8/15 ENF MVS Scholarship applications available at elks.org/scholars
- 8/27-29 Elks PSP Advisory Committee Workshop – Florida Elks Youth Camp (SCC) – Umatilla, Florida
- 8/31 Participants will be notified if they have been selected to fill out the full ENF Impact Grant application between 9/1 and 10/31

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

Florida sales taxes, if filed and paid by paper, are due the 20th day of each month. Many, if not all, lodges are required to pay and file electronically. Due dates for electronic payments are moved back to ensure that funds are received by the state on the tax due date. See each month’s due date reflected.

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Depository dates of taxes to the U.S. Treasury are reflected below. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 8/3 Form F-1120 – report UBI to Florida Department of Revenue (Form F-1120 is required when Form 990-T is required.)
- 8/17 Form 990 to U.S. Treasury
- 8/17 Form 990-T – report UBI to U.S. Treasury (Form 990-T is required when gross income from unrelated business income is $1,000 or more.)
- 8/17 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 8/17 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 8/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

State President’s Visits:

- 8/14-15 Southwest District – Bradenton #1511
- 8/21-22 South Southeast District – Hollywood West #2365
FYI:

- 9/1 Contest criteria and entry information available on FSEA website for the FSEA/GL Drug Awareness Poster Contest
- 9/1 Contest criteria and entry information available on FSEA website for the FSEA/GL Drug Awareness Essay Contest
- 9/1 FSEA C. Valentine Bates Memorial HOPE Scholarship applications available on FSEA website
- 9/4-5 DD/VP Workshop – Florida Elks Youth Camp (SCC) – Umatilla, Florida
- 9/11 Patriot Day
- 9/24-26 FLOE Conference – Sarasota, Florida
- 9/30 Lodge Website Award winners announced on FSEA website
- 9/30 Midyear CLMS membership totals are recorded by GL
- September to December – District Deputy visits and inspections

Deadlines:

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- 9/1 Legacy Scholarship applications available at elks.org/scholars
- 9/15 Lodges to register for FSEA Lodge Website Award with FSEA Marketing Manager
- 9/25 Submissions for fall issue of Florida Elks Magazine to Editor
- 9/30 State Lodge Activities Chair to register for GL State Association Website Award with GL Fraternal Committee Member

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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- 9/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 9/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 9/18 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

State President’s Visits:

- 9/11-12 East Central District – Ormond Beach #2193
FYI:

October is ENF Month

- 10/1 Contest criteria and entry information available on FSEA website for the FSEA Best Lodge Bulletin Contest
- 10/1 Contest criteria and entry information available on FSEA website for the FSEA Lodge Scrapbook Contest
- 10/1 Contest criteria and entry information available on FSEA website for the FSEA Americanism Essay Contest
- 10/1 Elks Training test available on FSEA website
- 10/23-25 Georgia fall meeting – Valdosta, Georgia
- 10/23-31 Red Ribbon Week
- 10/28-30 – Fall Trust Fund Seminar – Florida Elks Youth Camp (SCC) – Umatilla, Florida

Deadlines:

*All care is taken to verify and confirm correct GL deadlines but this is not always possible. Some deadlines have to be estimated based on last year’s information. It is always best to check the deadlines to make sure. This calendar is for planning purposes only.*

- 10/15 Lodges to complete FSEA online committee reporting for the quarter ending 9/30
- 10/31 Submit ENF Emergency Education Grant applications to ENF
- 10/31 District Deputy to submit request to Grand Secretary for GER Special Citation to lodge for new officers and chair progression (DD must verify and confirm the full slate of officers)

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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- 10/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 10/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 10/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 10/30 Form RT-6 – report wages for prior quarter to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

Statutes:

- October – Secretary Report to lodge ($12.050)
- October – Trustee Report to lodge ($12.070)
- October – ER Reports on GL sessions ($12.120)
- October – Lodge’s Auditing & Accounting Committee to review lodge books and report at last meeting of month ($13.040)
**State President’s Visits:**

- 10/2-3 South Southwest District – Punta Gorda #2606
- 10/9-10 Southeast Central District – Viera #2817
- 10/30-31 Central District – Zephyrhills #2731
FYI:

November is Elks Veterans Remembrance Month

- 11/1 Florida Elks Youth Camp camper registration opens
- 11/15 Van Duren Scholarship applications available from FSEA
- **11/20-22 Midyear Convention – Tampa Hilton Airport**

**Deadlines:**

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- 11/5 ENF MVS Scholarship applications due online
- 11/7 Lodge ENF Scholarships Chairs to register at aim.applyists.net to judge applications *(this was the 2019 deadline – the 2020-2021 date will change but has not yet been announced)*

**Due Dates for Non-Grand Lodge Reports & Taxes:**

**NOTES:**

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Depository dates of taxes to the U.S. Treasury are reflected below. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 11/2 Form 941, report wages for prior quarter to U.S. Treasury
- 11/2 Deposit FUI (Federal Unemployment Insurance) tax for prior quarter to U.S. Treasury (Quarterly deposits of federal unemployment insurance tax are required when cumulative amount owed exceeds $500.)
- 11/16 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 11/16 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 11/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

**Statutes:**

- November – Membership Report due on or before Nov. 5 (§12.050)

**State President’s Visits:**

- **11/13-14 Northwest District – Twin Cities #2747**
FYI:

- 12/11-12 Holiday Basketball Classic – Florida Elks Youth Camp (SCC) – Umatilla, Florida
- 12/31 Elks New Year's Eve – Florida Elks Youth Camp – Umatilla, Florida

Deadlines:

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- 12/1 Enrique Camarena nomination letters to State Drug Awareness Chair
- 12/3 District ENF Scholarships Chairs to register at aim.applyists.net to judge applications (this was the 2019 deadline – the 2020-2021 date will change but has not yet been announced)
- 12/6 Elks Memorial Service (Mandatory service – Sec 2.020)
- 12/9 Lodges to complete judging of received ENF MVS Scholarship applications and forward to District Chairs
- 12/18 Submissions for winter issue of Florida Elks Magazine to Editor
- 12/18 Lodges to receive essays from contestants for the FSEA Americanism Essay Contest
- 12/31 Lodges to submit applications for ENF Beacon, Freedom, Gratitude and Promise Grant applications to ENF (Some grants close earlier than 12/31 as the maximum amount of grants are awarded.)

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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- 12/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 12/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 12/18 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)

Statutes:

- 12/6 Elks Memorial Service (Mandatory service Sec. 2.020)
FYI:

- 1/9 State Soccer Shoot – Florida Elks Youth Camp – Umatilla, Florida
- 1/23-24 Southeast Regional Soccer Shoot – Florida Elks Youth Camp – Umatilla, Florida

Deadlines:

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- 1/7 State ENF Scholarships Chairs to register at aim.applyists.net to judge applications (this was the 2020 deadline – the 2020-2021 date will change but has not yet been announced)
- 1/9 District Chairs to complete judging of received ENF MVS Scholarship applications and forward to State Chair
- 1/10 By 5 p.m. for FSEA to receive Hope Scholarship applications
- 1/15 FSEA to receive Van Duren Scholarship applications
- 1/15 Lodges to complete FSEA online committee reporting for the quarter ending 12/31
- 1/15 Lodges to submit entry for FSEA Best Lodge Bulletin Contest to State Lodge Activities Vice Chair
- 1/15 State to submit entry for GL Contest “I” – State Association Bulletin/Publication Contest to GL Activities Member
- 1/15 Lodges to submit lodge Veterans’ report to DDGER
- 1/19 State Drug Awareness Chair to receive posters for FSEA/GL Drug Awareness Poster Contest
- 1/19 State Drug Awareness Chair to receive essays for FSEA/GL Drug Awareness Essay Contest
- 1/31 Lodges to submit top three essays per division for the FSEA Americanism Essay Contest to District Americanism Chairs
- 1/31 Lodges to submit nominations for Male and Female Veteran Volunteer of the Year to State Veterans Chair
- 1/31 by 11:59 a.m. Central Time – GL to receive ENF Legacy Scholarship applications

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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- 1/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 1/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 1/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 1/29 Form RT-6 – report wages for prior quarter to Florida Department of Revenue

State President’s Visits:

- 1/29-30 North Central District – Ocala #286
FYI:

February is Harry-Anna Trust Fund Month

- 2/4-6 February Quarterly – Florida Elks Youth Camp – Umatilla, Florida
- 2/5 HOPE Scholarship applications judged
- 2/6 Van Duren Scholarship applications judged
- 2/9 HOPE Scholarship winners announced
- 2/9 Van Duren Scholarship winners announced
- 2/15 FSEA announces winner of FSEA Drug Awareness Poster Contest
- 2/15 FSEA announces winner of FSEA Drug Awareness Essay Contest
- 2/20 State Hoop Shoot – Florida Elks Youth Camp – Umatilla, Florida

Deadlines:

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- 2/24 State Chair to complete judging of received ENF MVS Scholarship applications and forward to GL
- 2/28 District Americanism Chairs to submit top three essays per division to State Americanism Chair
- 2/28 State Veterans Chair to submit selection of Male and Female Veteran Volunteer of the Year to NVSC

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

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- 2/1 Form 941 – report wages for prior quarter to U.S. Treasury
- 2/1 Deposit FUI tax for prior quarter to U.S. Treasury (Quarterly deposits of federal unemployment insurance tax are required when cumulative amount owed exceeds $500.)
- 2/1 Form 940 – report FUI wages for prior year to U.S. Treasury
- 2/1 Form 945 – annual return of withheld federal income tax due to U.S. Treasury (if withholding was required on gambling winnings)
- 2/1 Copy B & C of Form W-2 to employees
- 2/1 Copy B of Form 1099 NEC to independent contractors
- 2/1 Copy B & C of Form W-2G to recipients of gambling winnings
- 2/1 Copy B of Form 1099-INT to recipients of interest
- 2/1 Copy A of Form W-2 and Form W-3 to Social Security Administration
- 2/1 Copy A of Form 1099 NEC and Form 1096, if reporting payments to independent contractors in box 1
- 2/16 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 2/16 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 2/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
Statutes:
- February – Nominations and election of officers (§3.080, §3.090)
- February – Local lodge directory information filed through CLMS2web (§3.090)

State President’s Visits:
- 2/12-13 Northeast District – St. Augustine #829
FYI:

- 3/12-14 Officer Training – Orlando World Center Marriott
- 3/15 FSEA announces winners of FSEA Americanism Essay Contest on FSEA website
- 3/15 FSEA announces winners of FSEA Best Lodge Bulletin Contest on FSEA website
- 3/31 Year-end Membership Report is recorded at GL

Deadlines:

*All care is taken to verify and confirm correct GL deadlines but this is not always possible. Some deadlines have to be estimated based on last year’s information. It is always best to check the deadlines to make sure. This calendar is for planning purposes only.*

- 3/1 Lodges to submit a candidate for the GL Marvin M. Lewis Scouting Award to GL Activities Member
- 3/1 FSEA planning calendar entries to FSEA
- 3/15 Lodges to submit results of FSEA Elks Training program testing to State Elks Training Chair
- 3/15 Lodges to submit entries for the FSEA Lodge Scrapbook Contest to State Lodge Activities Vice Chair
- 3/15 Lodges to submit entries for GL Contest “A” – State All-American Lodge to DDGER
- 3/15 State Americanism Chair to complete judging for the FSEA Americanism Essay Contest
- 3/15 Lodges to submit contributions to ENF to count toward GL Contest “E” – Lodge Per Capita Contributions to ENF
- 3/15 Lodges to submit contributions to ENF to count toward GL Contest “F” – State Per Capita Contributions to ENF
- 3/25 Submissions for spring issue of Florida Elks Magazine to Editor
- 3/31 Lodges to submit contributions to Harry-Anna Trust Fund to count toward FSEA Per Capita Contributions to HATF Contest
- 3/31 Lodges to submit ONLINE contributions to Harry-Anna Trust Fund to count toward FSEA Per Capita Contributions to HATF Contest
- 3/31 Last day for lodges to notify FSEA of receipt of ENF Beacon Grant in order to receive their FSEA Matching Grant (can be done as soon as Beacon Grant is awarded)
- 3/31 Deadline for lodges to submit names for Citizen, Elk and Officer of the Year Certificates to the Grand Secretary
- 3/31 Lodges to submit names (two members max) for GER Special Certificates for Outstanding Service to Area GL Fraternal Committee Member
- 3/31 Lodges to submit ER for a GER Special Citation for 4 Programs Participation to Area GL Fraternal Committee Member
- 3/31 Lodges to request GER Special Citation for Lodges for 6 Programs Participation to Area GL Fraternal Committee Member
- 3/31 Lodges to request a GER Special Citation for Lodges for 2 Goals Attainment to Area GL Fraternal Committee Member
- 3/31 Lodges to submit final membership information by CLMS for GER Special Citation to Lodge for 2% or less Lapsation
- 3/31 State Americanism Chair submits top essay per division to GL
- 3/31 Donations for Alex’s Lemonade Stand to State Drug Awareness Chair
- 3/31 All 2020-2021 ENF Beacon, Freedom, Gratitude, Impact and Promise Grant projects must be completed
- 3/31 FSEA emails Lodge Secretary access to State Annual Reports Reporting Console to file state membership report and remit FSEA dues, file list of deceased members, submit state convention delegates, and remit delegate registration fee

Due Dates for Non-Grand Lodge Reports & Taxes:

NOTES:

Florida sales taxes, if filed and paid by paper, are due the 20th day of each month. Many, if not all, lodges are required to pay and file electronically. Due dates for electronic payments are moved back to ensure that funds are received by the state on the tax due date. See each month’s due date reflected.

Quarterly reemployment tax returns (Form RT-6), if filed on paper, are due the last day of April, July, October and January. If electronic filing is required, the due dates are reflected.
Depository dates of taxes to the U.S. Treasury are reflected below. An earlier date may apply depending upon whether your payment is directly deposited through your bank or through a bank utilized by the payroll program of your lodge’s choice. PLEASE DETERMINE FROM YOUR BANK OR YOUR PAYROLL PROGRAM HOW SOON BEFORE THE DUE DATE YOU NEED TO AUTHORIZE PAYMENT.

- 3/1 Copy A of Form W-2G and Form 1096 to U.S. Treasury (if paper filing) (3/31 if electronic filing)
- 3/1 Copy A of Form 1099-INT and Form 1096 to U.S. Treasury (if paper filing) (3/31 if electronic filing)
- 3/1 Copy A of Form 1099 MISC and Form 1096 to U.S. Treasury for payments other than to independent contractors (if paper filing, see 3/31 below for electronic filing)
- 3/15 Deposit payroll taxes for prior month to U.S. Treasury (Lodges may be eligible to pay quarterly if certain conditions are met.)
- 3/15 Deposit withholding to U.S. Treasury from gambling winnings if more than $2,500 cumulative for the year
- 3/19 Sales tax for prior month to Florida Department of Revenue (electronic payment and filing no later than 5 p.m.)
- 3/31 Copy A of Form 1099 MISC and Form 1096 to U.S. Treasury for payments other than to independent contractors (if electronic filing, see 3/1 above for paper filing)

**State President’s Visits:**

- 3/5-6 West Central District – St. Petersburg #1224